



Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: January 23, 2024

Title of Item: 2024 Elected Official Salaries

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Minutes
Summary of Issue: <p>The Board indicated they would like to review the elected official salaries at the same time the 2024 non-union salary adjustments were discussed. The salaries of Aitkin County Attorney (\$388.18), County Auditor (\$384.151), County Recorder (\$386.015), County Sheriff (\$387.20), and County Treasurer (\$385.373), shall be set by resolution of the County Board. The January 1, 2024 salaries are as follows:</p> <p>County Attorney \$153,620.42 County Sheriff \$123,261.22 County Auditor \$115,399.26 County Treasurer \$ 99,287.81 County Recorder \$ 79,800.00</p> <p>Salaries were increased 5% from 2023 to January 1, 2024.</p> <p>Job descriptions were provided for review as well as a summary of the elected officials education, experience, staff size, budget, and 2024 external salary survey information (salary survey data attached).</p>		
Alternatives, Options, Effects on Others/Comments: If you have any questions or require additional information prior to the meeting, please feel free to contact Jessica Seibert.		
Recommended Action/Motion: Motion to adopt resolution revising elected official salaries, effective January 28, 2024 (start of the next pay period), if desired. Specify \$ changes for amended resolution(s), if applicable.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> To be determined based on Board action. <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> DDA methodology adjustments are budgeted. Amounts higher than that are not budgeted in 2024.		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 24, 2024

By Commissioner: xxx

20240123-xxx

2024 Revised Elected Officials Salaries

WHEREAS, the Aitkin County Board of Commissioners previously set the 2024 Aitkin County Elected Officials salaries and,

WHEREAS, the Aitkin Count Board of Commissioners requested a further review of comparable salary data,

BE IT RESOLVED, the Aitkin County Board of Commissioners sets the 2024 revised salaries of Aitkin County Elected Officials effective January 28, 2024 at:

GRAMS	LORI	\$
GUIDA	DANIEL	\$
PEYSAR	KIRK	\$
RATZ	JAMES	\$
SNYDER	TARA	\$

These salaries are based upon responsibilities of the office, duties, skills, qualifications, experience, and performance.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of January, 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of January, 2024.

Jessica Seibert
County Administrator

2024 Elected Official Salaries

	Attorney	Treasurer	A/T	Recorder	Sheriff
Aitkin	\$ 155,002	\$ 101,978	\$ 126,380	\$ 82,099	\$ 132,795
Carlton	\$ 152,734		\$ 126,555	\$ 101,439	\$ 142,937
Cass	\$ 162,905		\$ 115,793	N/A	\$ 133,473
Crow Wing	\$ 173,505				\$ 147,000
Itasca	\$ 160,000		\$ 126,945	\$ 102,720	\$ 126,945
Kanabec	\$ 143,707		\$ 122,595	\$ 93,288	\$ 133,057
Mille Lacs	\$ 143,100		\$ 87,110	Vacant	\$ 130,000
Pine	\$ 154,535		\$ 131,643	\$ 104,291	\$ 140,466
Comparable AVG	\$ 155,784		\$ 118,440	\$ 100,435	\$ 136,268

(Assessor/Recorder
In Pine County)

Cass Co. Recorder duties absorbed by other staff after Recorder left.

No good comparison for CWC Auditor/Treasurer/Recorder as they are structured differently.

- Yellow highlighted numbers reflect the DDA methodology.